



## Referral and Support Peer Volunteer

Asalam Alaikum and peaceful greetings,

Thank you for your interest in being a volunteer for Muslim Community Link, Inc in the Referral and Support Program. Your time and support in our organization is very much appreciated. Being a volunteer is a great way to give back and help peers who need support. Our mission here at MCL is to revitalize the interactions between all members of the Muslim community and provide educational, wellness, and referral services for marginalized members. Additionally, MCL aims to strengthen the bonds between Muslims and non-Muslims.

Being a part of the Referral and Support Program will give one on one experience to peers who need guidance in the community and by providing resources that may help them. Our R&S Volunteers will also be taught how to support families and individuals by using empowerment models to help create self sufficiency.

A minimum commitment of 4 hours is needed to help one family/ individual. A 6 hour commitment will enable a volunteer to help two families/ individuals. A peer/family will be assigned to you based on a peer/family background and their needs. You will be helping them with things like: housing, fuel assistance, translation, government assistance, emotional support, counseling referrals, etc.

We also ask that you attend at least two meetings a month which last up to two hours and will be counted towards your volunteer hours. Meeting locations will be at 165 Eastern Ave. Apt 1 Worcester, MA Monday's from 5:30pm-7:30pm. During these meetings we discuss the progress of the families who were referred to MCL and support you, our volunteer, who may have questions or need additional support with an assigned families. These meeting will also keep you informed with upcoming events and projects that you may be interested in being a part of.

Being a volunteer for MCL we will provide training on the resources in the community, making referrals to agencies, how to interact with families, and finally how to provide emotional support for these peer and their families.

Again, thank you for your interest and support. We are excited to have you join our team.

Best,  
Susana Chirino  
Referral and Support Coordinator  
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**February 2017**

**Job Title** Referral and Support Peer Volunteer

**Company** Muslim Community Link, Inc.

**Position Location** Worcester, Massachusetts

**Muslim Community Link, Inc.**

The Mission of Muslim Community Link (MCL) is to foster positive interactions and advance community integration by providing quality educational, wellness and referral services for all members, inclusive of the most marginalized within the Muslim Community.

Our Vision is a community in which all members are receiving necessary support, have a sense of belonging, and have achieved or are empowered to achieve physical, mental, and social wellness.

We have three programmatic focuses to deliver on our mission and vision: Referral Support Services to support those in need of assistance with resource referrals, MCL Mental Health to provide education and development for community members and community support workers in areas relating to mental health, and Community Programs to foster positive interaction and integration across members of the community.

**Job Description Purpose:**

Referral and Support Peer Volunteer will:

- Work collaboratively with staff, Fundraising Committee, and Executive Director to understand staffing and resource needs to influence social media fundraising strategy
- Work collaboratively with Referral and Support Coordinator and Executive Director to discuss family needs and how MCL can assist with their needs
- Develop rapport with families
- Attend trainings to help implement tools and tactics to help improve lives of the peers MCL supports
- Work collaboratively with community resources



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**Responsibilities include:**

- Attend biweekly meeting to discuss families and peers whom MCL is assisting
- Meet with families or peer 2-4 hours a week to assist with their needs either in person or over the phone
- Communicate with referral and support coordinator on a weekly basis in regards to how their peer or family is doing

**Minimum Requirements:**

- English Speaker – additional languages would be beneficial
- Strong interpersonal skills with the ability to work with people of different cultural and socioeconomic backgrounds and professions
- Willingness to learn project management skills
- Ability to write effectively
- Willingness to reach out to community resources
- Willingness to take initiative in assisting families and individuals
- An ability to work with a team
- An ability to manage time and to coordinate according to different variables

**Desired Requirements:**

- Strong communication skills
- A passion to make a difference in the community through the support given to individuals and families
- Demonstrated ability to work independently as well as collaboratively with others on projects
- Demonstrated leadership and initiative

**See The Rewards:**

Our Referral and Support Peer Volunteer will gain the training and skills to be a peer to peer advocate for people in the community who need additional guidance. Peer volunteers will be able to set their schedules on working with these families or individuals

Muslim Community Link, Inc. is an Equal Employment Opportunity Employer and is a drug-free workplace.